

Information for Contributors:

Manuscripts are given for a review providing that the same work has not been published yet and that it is not under consideration for publication elsewhere. Articles and any other materials published in *Acta Militaria Mediaevalia* represent the opinions of the author(s) and should not be construed to reflect the opinions of the Editor and the Publisher.

Types of articles:

- a) Studies and Materials: text's size – unlimited; source materials and synthetic articles representing series or single artefacts with a comparative study;
- b) Announcements: text's size – up to 10 pages; short discussions of single artefacts or introductory information about new series of militaries; short discussions of collections;
- c) Varia: short notes – only up to 500 words, notes concerning single artefacts with background literature;
- d) Chronicle: text's size – only up to 5 pages; reviews of books about medieval arms and armour; reports from medieval armour's conferences and exhibitions; obituaries, etc.

Preparations of texts:

- a) articles should be written only in Slavonic languages (Polish, Russian, Ukrainian, Czech, Slovak, Belarusian, etc.) or in English;
- b) Word processors:
 - articles should be written only in MS Word (Windows) or Open Office (Linux), but files must be saved in Word format (doc., rtf); column's size A4 – 210x297 mm; font *Times New Roman*, format 12 points, 1,5 space between the lines;
- c) Principles of the text preparing:
 - titles should be clear and short;
 - every paragraph must be finished by pressing **Enter** key;
 - please use only **Oxford footnote** in the text, i.e.: *round bracket – surname – the year of the publication – comma, number of page – comma – figure (fig.), plate (pl.), table (tab.) etc.* – *round bracket*, example: **(Kotowicz 2006, 58, fig. 3:1)**;
 - classic footnotes should include supplement information, not bibliographical positions;
 - abbreviations: c. – century, centuries; ca. – circa
 - contents of plates should be listed in a separate document ;
 - maximum one page summary in a separate document;
 - key words and short abstract (five sentences) in a separate document;
 - precise authors' addresses (with e-mails) under the text.

LITERATURE:

– quoted publications should be placed at the end of the text and marked by **Bibliography**. If Author uses two kinds of publications: *Sources* and *Scholarship*, he must list them in alphabetical order, at the very beginning place *Sources*, e.g.

Ammianus Marcellinus

2002 *Dzieje rzymskie*, tłum. I. Lewandowski, Warszawa.

or

Księga Czynów Ardaszyra...

2006 *Księga czynów Ardaszyra Syna Papaka*, tłum. T. Gacek, Kraków.

And then, in the same way – *Scholarship* e.g.:

Głosek M.

1984 *Miecze środkowoeuropejskie z X-XV w.*, Warszawa.

or

Ginalski J., Kotowicz P. N.

2004 *Elementy uzbrojenia i oporządzenia jeździeckiego z grodziska wczesnośredniowiecznego „Horodyszczce” w Treczy, pow. Sanok, stan. 2*, Materiały i Sprawozdania Rzeszowskiego Ośrodka Archeologicznego 25, s. 187-257.

or

Dmochowski P., Wrześniński J.

2004 *W poszukiwaniu łuku refleksyjnego – możliwości interpretacji na przykładzie znalezisk z Ostrowa Lednickiego*, [w:] *Wędrowki rzeczy i idei w średniowieczu*, Spotkania Bytomskie 5, red. S. Moździoch, Wrocław, s. 313-333.

or

Jastrzębski S., Maciejczuk J.

1988 *Grób wczesnośredniowieczny z Gródka nad Bugiem, stan. 1C, woj. zamojskie*, [w:] *Studia nad etnogenезą Słowian i kulturą Europy wczesnośredniowiecznej*, t. 2, red. G. Labuda, S. Tabaczyński, Wrocław-Warszawa-Kraków.

Scholarships in national languages (e.g. cirillic) should be written in original spelling e.g.

Кирпичников А. Н.

1966 *Древнерусское оружие. Выпуск 2. Копя, сулицы, боевые топоры, булавы, кистени IX-XIII вв.*, Археология СССР. Свод археологических источников Е1-36, Москва-Ленинград.

Quoting internet sites:

Комар А.В., Сухобокков О.В.

2000 *Вооружение и военное дело Хазарского каганата*, Восточноевропейский археологический журнал 2 (3) (access to article on site: http://archaeology.kiev.ua/journal/020300/komar_sukhobokov.htm – z dnia / at the day 17.08.2006).

Quoting of typescripts:

Tereszczuk D.

2002 *Wczesnośredniowieczne uzbrojenie na Lubelszczyźnie (VIII-XIII w.)*, Lublin (mps mgr UMCS).

Please use only the abbreviations which are listed in volume VIII of *Acta Militaria Mediaevalia*.

Plates:

- all plates should have descriptions which are to be listed in separate document
- plates should be numbered in the order of reference appearing in the text;
- plates (abbreviation: **fig.**) should be drawn in a white paper and scanned at resolution 300 DPI; the biggest format 22 (height) x 16 (breadth) cm;
- explanations of the plates should be put in the captions;
- captions must have a name and a number of excavation site or a kind of artefact, and an author to whom it refers to (i.e. **after Oakeshott 1997, fig. 1** or **drawing by P. Kotowicz** or **photo by D. Szuwalski**);
- list following plates in a text : fig. 1:1,3 (different objects) or fig. 1:1-3 (the same objects);
- photos must be scanned at a minimal resolution 600 DPI in TIF format

PUBLISHING:

An article should be delivered to the editorial staff in a digital version (with plates and appendixes).

Because of the fact, that we must keep cyclical edition of following volumes: *Acta Militaria Mediaevalia*, texts will be accepted only to **the 31 December every year**.

Authors will receive one copy of the journal and article in pdf format.

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